

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: April 19, 2006

Division: County Administrator

Bulk Item: Yes X No     

Department: County Administrator

Staff Contact Person: Tom Willi

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**AGENDA ITEM WORDING:**

Approval/confirmation of Aref Joulani as Senior Director of Planning and Environmental Resources.

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**ITEM BACKGROUND:**

Monroe County Code, section 9.5-24(a)(1) states that the Director of Planning is the department head and shall be selected by the County Administrator and confirmed by the Board of County Commissioners.

This employee is being promoted and is replacing former employee Marlene Conaway.

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**PREVIOUS RELEVANT BOCC ACTION:**

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**CONTRACT/AGREEMENT CHANGES:**

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**STAFF RECOMMENDATIONS:**

Approval

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**TOTAL COST:** NA

**BUDGETED:** Yes      No X

**COST TO COUNTY:**                     

**SOURCE OF FUNDS:**                     

**REVENUE PRODUCING:** Yes      No      **AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty      OMB/Purchasing      Risk Management     

**DIVISION DIRECTOR APPROVAL:**

Thomas J Willi  
(Thomas J. Willi)

**DOCUMENTATION:** Included X Not Required     

**DISPOSITION:**                                     

**AGENDA ITEM #**

# AREF JOULANI

## *Required Education*

1995 - 1998      Queen's University - Kingston, Ontario  
Master's Degree in Urban and Regional Planning

## *Additional Education*

Post Graduate Diploma - Geographic Information Systems  
Applications Specialist, Ontario, Canada  
Graduate courses in Urban Policy and Planning, School of Urban Studies,  
University of Texas at Arlington, USA  
Bachelor of Architecture and undergraduate studies in Art and Design,  
Buckinghamshire, England

## *Professional Planning Experience*

2000 - Present      Monroe County Planning Dept., Marathon, FL.  
Current Position: *Senior Administrator of Development Review and Design and the Acting Director of Planning*

- Provided leadership for the Development Review and Comprehensive Planning process
- Reviewed major projects for consistency with regulation and practice of good design
- Prepared and managed preparation of amendments to the Land Development Regulations and Zoning and Future Land Use Maps
- Represented the County at public hearings and meetings
- Managed pre-application conferences and explained and interpreted regulations to prospective applicants
- Assisted the Planning Commission to ensure correct interpretations of regulations were made
- Chaired the Development Review Committee (DRC) Since 2003

1990 – 1994      Exceptional Design Ltd, Montreal, Quebec  
Position: *Architect/Environmental Designer*

- Participated in Design-Build of a wide range of projects including residential, commercial, and institutional developments

1998 – 1999      Novaplan Consulting Ltd., Kingston , Ontario  
Position: *Planner*

- Conducted research and analysis for a variety of projects
- In partnership with the Canadian Institute of Planners (CIP), conducted market research and feasibility study to explore the potentials for marketing Canadian planning know how overseas.

## *Professional Development*

- Certificate in Land Use Law for Attorneys and Land Use Planners
- Certificate in Dealing With Difficult People and Conflicts Resolution
- Certificate in Stress and Time Management
- Certificate in Accommodating People With Disabilities

### *Computer Skills*

- GIS Software Competence: ArcGIS 9, ArcInfo, ArcView 3.2, Spatial Analyst, Network Analyst, 3D Analyst
- Programming Knowledge: C, C++, Visual Basic, AML, and Avenue
- Other Relevant Skills: 3D modeling (TIN and DEM), Base Mapping, spatial data acquisition & management, Windows OS, and MS Office Suite

### *Awards Received*

- Texas Chapter, American Planning Association, UTA, Texas, USA
- Dean's Award and Graduate Award, Queen's University, Kingston, Ontario, Canada